



AGENDA
REGULAR MEETING OF THE
OREGON PARK DISTRICT BOARD OF COMMISSIONERS
TUESDAY, AUGUST 11, 2020, AT 6:00 P.M.
NO ONSITE MEETING

DUE TO THE COVID-19 PANDEMIC AND PHASE 4 OF THE GOVERNOR'S
RESTORE ILLIONIS PLAN THE REGULAR MEETING OF THE BOARD WILL
ALSO BE AVAILABLE VIRUTALLY THROUGH ZOOM
ZOOM MEETING CALL IN: (312)626-6799
MEETING ID: 895 6943 5695 PASSWORD: 411673

AGENDA

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) RECOGNITION OF VISITORS
DUE TO THE COVID-19 PANDEMIC, THE BOARD WILL TAKE PUBLIC
COMMENTS SENT TO THE DISTRICT EMAIL: INFO@OREGONPARK.ORG
BY 12:00 P.M. THE EVENING OF THE MEETING. ANY COMMENTS
RECEIVED WILL BE READ DURING THE MEETING.
- 4) APPROVAL OF MINUTES
 - A. REGULAR MEETING MINUTES, JULY 14, 2020
- 5) FINANCIAL
 - A. TREASURER'S REPORT
 - B. CLAIMS PAYABLE AND CHECKS DRAWN
- 6) REPORTS
 - B. FINANCE COMMITTEE - NO REPORT
 - C. PERSONNEL & POLICY COMMITTEE -NO REPORT
 - D. PARKS & FACILITIES COMMITTEE - NO REPORT
 - E. PROGRAM & SERVICE COMMITTEE - NO REPORT
 - F. PARKS & FACILITY REPORT - INCLUDED IN PACKET
 - G. RECREATION REPORT - INCLUDED IN PACKET
 - H. ADMINISTRATIVE REPORT - INCLUDED IN PACKET
- 7) UNFINISHED BUSINESS
- 8) NEW BUSINESS
 - A. EXECUTIVE SESSION

To discuss appointment, employment, compensation, discipline, performance, dismissal or personal status of employees, officer and legal counsel for the Park District. Open Meetings Act Par. 120/2. c(1).

A. EMPLOYMENT APPOINTMENT - BOARD SECRETARY

9) COMMISSIONERS COMMENTS

10) DIRECTORS COMMENTS

11) PRESIDENTS COMMENTS

12) ADJOURNMENT

NEXT REGULAR MEETING - SEPTEMBER 8, 2020

Oregon Park District Board of Commissioners
Regular Meeting
Onsite: Nash Recreation Center - River Room
Virtual: Held via Zoom Meeting
Oregon, Illinois
Tuesday, July 14, 2020

Steve Pennock, President, called the Regular Meeting to order at 6:00 p.m.

PRESENT: Scott Stephens, Dan Engelkes, Mark Tremble, Steve Pennock

ABSENT: Dave Bakener

OTHERS PRESENT: Erin Folk, Executive Director; Tina Ketter, Superintendent of Recreation; Andy Egyed, Superintendent of Parks and Facilities

OTHERS VIRTUALLY ATTENDING: Dan Griffin, Secretary; Kim Krahenbuhl, Attorney

RECOGNITION OF VISITORS: None. There were no public comments provided to the Board of Commissioners prior to the virtual meeting.

APPROVAL OF REGULAR MEETING MINUTES

Motion by Scott Stephens, seconded by Dan Engelkes, the Regular Minutes of June 9, 2020 be approved as printed. Roll Call Vote: Dan Engelkes, Mark Tremble, Scott Stephens, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

FINANCIAL

Treasurer's Report

Motion by Mark Tremble, seconded by Dan Engelkes, the Treasurer's Report be approved as printed. Roll Call Vote: Mark Tremble, Scott Stephens, Dan Engelkes, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

Claims Payable

Motion by Dan Engelkes, seconded by Scott Stephens, the Claims Payable be approved. Roll Call Vote: Scott Stephens, Dan Engelkes, Mark Tremble, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

REPORTS

Parks & Facility Report - Included in board packets. Mrs. Folk said the Park West Project is almost completed. The District will be holding 5% payment back until the issues with the Shelter are resolved and turf and plantings are established. There were several items that were not completed or corrected at the Shelter.

Recreation Report - included in board packets. Mrs. Ketter said that registration for the Farm to Table Dinner Pickup has gone well and the Farmers Market has been well attended and it will hopefully only get better. The aquatics department transition has gone well. Soccer registration is going slow with only 47 registered. The District is working with the other towns to make sure every location is safe, and every town follows the rules. Lesley did send out an email assuring parents that the Park District will do everything it can to keep the participants safe, including only allowing immediate family to attend games. Scott Stephens asked if age groups could be combined to form teams. Mrs. Folk said the younger groups could be combined but all of the decisions will be made after the deadline. Mr. Tremble asked if there was any concern with coaches and their availability as well as making sure they follow the rules. Mrs. Ketter said OPD is working with the other towns to make sure coaches are prepared and understand the required guidelines.

Administrative Report - included in board packets. Mr. Griffin said the District will have a much better idea of the budget implications from the Covid-19 crisis as it nears the end of the fiscal year. The crisis will also put more stress on the budgeting process that will begin this fall.

BUSINESS (unfinished)

None

BUSINESS (new)

Aquatic Lifeguard Management Agreement - Water Safety Group LLC

Mr. Pennock said that Mr. Krahenbuhl drafted and approved of the agreement.

Motion by Scott Stephens, seconded by Dan Engelkes. Roll Call Vote: Dan Engelkes, Mark Tremble, Scott Stephens, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

COMMISSIONERS' COMMENTS

Mr. Stephens said he heard good comments about the Toro court from both younger and older age groups.

Mr. Engelkes said he wanted to commend the staff for their efforts during the crisis. There are a lot of changes that had to made in a short period of time.

Mr. Tremble said he agreed with Mr. Engelkes. He also mentioned that he has seen a large increase in use at Park West as people want to spend time outside.

DIRECTOR'S COMMENTS

Mrs. Folk stated that the reservations process has gone well, and the District will continue to monitor the time slot usage. There may be some changes that occur as the District moves forward.

Mr. Tremble asked how the split staff coordination has been working. Mrs. Folk said that the staff is very capable of working remotely and have been able to troubleshoot any problems that have occurred.

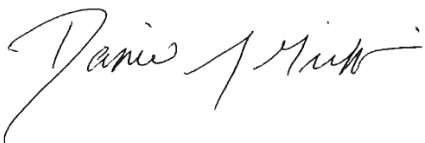
PRESIDENT'S COMMENTS

Mr. Pennock said he commended Erin for handling the re-opening of Nash during the crisis.

ADJOURN

Motion by Dan Engelkes, seconded by Steve Pennock, the meeting adjourned at 6:17 p.m. ALL WERE IN FAVOR.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Dan Griffin". The signature is written in a cursive, flowing style.

Dan Griffin, Secretary

MEMORANDUM TO THE BOARD OF COMMISSIONERS

August 11, 2020

Superintendent of Recreation Report



Recreation Department

The Recreation Department is currently working on finalizing programming for fall 2020 to comply with IDPH guidelines and social distancing. Many of our sports programs are being cancelled and/or revamped to fit into the current guidelines released on July 29. Staff has been working in teams of Debbie/Lesley and Tina/Amanda working alternating days. This has proven a challenge, but the staff has continued to change and modify programming to fit into Phase 4. I appreciate their efforts with this.

A welcome addition to our social distancing programming this summer has been both the Toro Court and the Yalp Court. We have held Toro leagues as well as Operation Move events at both amenities.

Tracking information for July includes:

TORO COURT - Total hours played in July - 26 hours, #1 game played - 4Play. On July 31st, the Toro court was used for 2.5 hours in Oregon. The other 31 public Toro courts in the world were only played for 1.25 hours. We are excited to utilize this court in the fall to encourage our patrons to become active with the lack of fall sports being offered due to COVID.

SONA ARCH - Total hours played in July - 13.5 hours, #1 game played - Freeze. On July 31st, the Sona Arch was played 3.75 hours in Oregon. The other 115 public Sona Arch's throughout the world were played an average of 2.25 hours.

Both pieces offer a unique recreation experience and have been well received by the community as the numbers show.



Children's Center

Children's Center Coordinator, Jacquie Caposey, submitted her resignation on Wednesday, July 29. Mrs. Caposey enjoyed her time with the Children's Center, but cited family commitments and her families change in school scheduling due to Covid as her reason for leaving. She highly recommended Teresa Nehr Korn as a replacement. After many discussions, we are happy to announce we have formed a new team to lead the Children's Center. Teresa Nehr Korn and Nancy Crandall have agreed to become co-coordinators for the Children's Center moving forward.

Mrs. Nehr Korn has been an assistant in the Children's Center for 13 years and was instrumental in the transition when Mrs. Kerwin retired. Mrs. Nehr Korn and Mrs. Crandall worked together during the 2018-19 school year crafting curriculum for the 4-year-old program. Mrs. Nehr Korn has transitioned in the past two years from aide to an integral part in the Children's Center building the program. Mrs. Crandall will not begin her position until Oct. 12. She had previously agreed to a maternity leave sub position for OCUSD. She will be meeting with Mrs. Nehr Korn regularly to plan curriculum. In her absence a college student will serve as Children's Center aide and I will also be available as we begin the school year. We are excited to incorporate a new layout both indoors and outdoors to promote social distancing.

A permanent sign, approved through the city of Oregon, has been placed at the patio entrance designating it as no parking and a drop-off, pick-up zone only.

We have 15 students enrolled in the 4-year-old program and 12 enrolled in the 3-year-old program. Both have small waiting lists. We are confident both classes will remain full. Individual meetings with the students and parents will take place by appointment the week of August 24 to introduce the new drop-off, pick-up procedures, tour the classroom and an opportunity for everyone to see the changes that have occurred. School will begin the week of August 31. We will be working in the coming weeks to develop a platform for the students to use if remote learning is instituted at OCUSD. Both teachers feel it is important to remain connected and keep the students engaged if there is any significant lapse in classroom time.



Fitness

The fitness center time slots were modified for August to reduce staff time and eliminate time slots that were not being utilized. The change in timing has seen more consistent numbers in each of the slots. The busiest slots see 11-13 users with the slower timeframes 6-8 users. Kim Henry, personal trainer, was to resume hours on August 3. On July 24, she submitted her resignation. She will be moving to Florida as originally planned with her son for his education. There were 13 patrons that had remaining personal training sessions. These sessions were refunded for a total of \$1359.16. An email was sent to each thanking them and explaining while in Phase 4 we do not believe it fair to either patrons or a trainer to hire. Once restrictions are lifted, we are committed to finding the right fit to offer training to our patrons once again.



Aquatics

The management agreement with Catch the Wave has been working very well. Each week Catch the Wave sends a weekly report with a summary for the week, any staff issues, facility issues, customer/patron issues and any other items that have occurred. This has been a great resource to share with Department heads to keep everyone informed on any issues from any department.

Swimming lessons resumed in August with 44 patrons registered. Lessons are limited to 2 classes per time slot with a maximum of 4 patrons per class. Instructors wear face shields. Beginning in September swim lessons will be offered on Tuesday from 2-6 p.m. to coincide with school ending at 1 p.m. and Thursday from 4-7 p.m. We are excited to offer this afternoon time to not only school aged children but stay at home parents.



Participation Report

| | 2019 | 2020 | | Change |
|----------|------|------|------|----------|
| January | 760 | 856 | 11% | 96.00 |
| February | 678 | 826 | 18% | 148.00 |
| March | 595 | 458 | -27% | (137.00) |
| April | 966 | 258 | -73% | (708.00) |
| May | 695 | 92 | -87% | (603.00) |
| June | 1928 | 2293 | 18% | 365.00 |
| July | 2075 | 2559 | 19% | 484.00 |

Participation numbers for July, were again strong due to free programming and free summer meals. We are currently only down 355 patrons from 2019. Cancellation rate for 2020 is currently at 31%. As we move into August and beyond, we know numbers will not be as strong but are discussing ways we can offer programming and recreation to the community while keeping staff and patrons safe.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Tina L. Ketter".

Tina Ketter
Superintendent of Recreation

MEMORANDUM TO THE BOARD OF COMMISSIONERS

August 11, 2020

Parks Report



Sports

Because of Covid-19 most sporting events have been cancelled for the summer. We were able to get soccer camp and baseball camp setup and it looked to have a good turnout considering the circumstances.

We will soon be working on the ball diamonds at Park West and getting them ready for co-ed softball. This will be played every Thursday night on one or both fields.



Projects

The Park West project is wrapping up with just a few items that were listed for the contractor to address before we sign off. Most of those issues are related to plant material needing be replaced and areas of grass that will need to be re-seeded and fertilized. The new shelter and restrooms are open and are being utilized.

We have started to convert the flush valves in the park rest rooms to automatic flush sensors. We had planned to change these out this year because of maintenance issues when patrons do not flush when done causing toilets to plug. With Covid now this is a really good time to replace the manual flush type that everyone touches to flush. We should have all of the bathrooms converted in a few weeks as parks and Nash maintenance are working together on this in their spare time.

Staff has been working on trimming up trees throughout the parks. They have also been removing trees that are dead or a liability issue. We will have a tree service come in and grind stumps once all trees are removed. Staff will then put down dirt and seed those areas.

The three trees that were located at Nash outside the administrative office windows were removed. One of the trees was dead and the two others were not far behind. The trees have outgrown that area and were touching the building. We will be having Hagemann Horticulture look at this area and identify what plant material would be best for this type of area.

We worked with the library on a story book path at Park West. Staff installed twenty posts that hold an easel that will have pages to a story. As you walk the path you can continue to read the next page of the story. The library will in charge of the stories and changing them out as needed.

We will soon start to install a shade structure at the round concrete pad located at the soccer fields. It is 30 plus feet in diameter and is octagon shape. Staff will install the posts in concrete, erect the frame needed to install the canvas cover. Weather permitting this should take a week to install with concrete cure time.



General

Staff is doing a great job this year with all maintenance and projects assigned to them. Very happy with how the parks look and proud of the how the staff has tackled a lot of these projects this year.

Respectfully submitted,

A handwritten signature in black ink that reads "Andy Egyed". The signature is written in a cursive, flowing style.

Andy Egyed
Superintendent of Parks

MEMORANDUM TO THE BOARD OF COMMISSIONERS

August 11, 2020

Nash Facilities Report

Nash Facility

The Nash gym floor project is nearly complete as we are waiting for new door thresholds to be installed. The old thresholds were beat up from years of traffic and just would not look good installed on the new floor surface. We are hoping the material comes in next week and then installed the same week.

Last month we had a large de-humidifier installed for the fitness center to control the humidity in that area. The humidifier was installed in the air handler for that room which is in the south storage room of the fitness center. This humidifier is much more efficient than the small residential unit we were currently using. We have heard some comments about the room being less humid.

We had the highspeed motor go out on the chiller this past week. We had ordered a new motor and had Mechanical install the motor and then had to start the chiller once again. Currently the chiller is running smooth again.

Pool

The pool is running good with few issues. One thing we are looking into is a new electronic system that will automatically fill the pool to the correct height. The system we have is 25 plus years old and is having some issues and they no longer make parts for the old system. We will be getting a quote on that new automated system. We will likely be finding other mechanical areas of the pool that will need updating soon.

Covid safety

We are still doing our best to keep patrons and staff safe from contracting the virus. We have a strict disinfecting and cleaning procedure in place. There is staff continually wiping down anything people would touch, and we have time slots that a thorough cleaning is done. We also have purchased a commercial size mister sprayer that is used once a day in all rooms. This machine sprays a mist of disinfectant on all surfaces. This product kills in one minute and we are looking into a product that has a kill time of 30 seconds. With all the procedures in place Nash has got to be the cleanest, safest building in the county.

Staff Maintenance

I would like to thank all the maintenance staff for their hard work and dedication to do what is needed in these difficult times and keeping patrons and their fellow staff safe.

Respectfully Submitted,

A handwritten signature in black ink that reads "Andy Egyed". The signature is written in a cursive style with a large initial 'A' and a long, sweeping underline.

Andy Egyed
Superintendent of Parks and Facilities

MEMORANDUM TO THE BOARD OF COMMISSIONERS

August 11, 2020

Business Administration Report



Financial Review

The July 2020 Treasurers Report is included in the Board Packet. The Districts overall fund balances continue to be healthy even as the Covid 19 crisis continues to interrupt operations. Overall fund balances increased by \$1,143,500.25 (65.77%) as compared to the prior month. Investment earnings continue to decrease as daily rates have fallen as low as 0.02%. Total investment income for the month of July was \$105.34. Savings funds rates do not show much chance of increasing over the remaining months of the fiscal year.

The District received its 2nd tax disbursement from the 2019 tax year. The District received \$1,345,604.72 on July 17th, which accounts for 46.07% of the expected tax receipts. The District will receive the next large tax receipt towards the end of September. The County Treasurers Office has not provided any update as to any expected shortfall of taxes payable.



Financial Challenges due to the Covid-19 Pandemic

Below is the continued update of the Financial Challenges in the short term:

- Personal Property Replacement Taxes (PPRT) - According to the Illinois Municipal League, local units of government may see a reduction of 30% of which will be realized in fiscal year 2021. The District has received 84.73% of the PPRT taxes for the 2020 fiscal year.
- Interest Earnings - The District estimates a loss of 50-70% of budgeted interest earnings. As noted above, the District only earned a minimal \$105.34 in interest earnings in July and expects low rates for the remainder of the fiscal/calendar year.
- Program Fees / Facility Charges - The impact of the Covid-19 pandemics impact on program and facility fees is extremely difficult to estimate. Our communities continued support of Nash re-opening and fall program registration has been good, but overall participation and limited program and facility offerings will have a negative budget impact. Many of the Districts program offerings that were cancelled due to Covid 19 will not have a direct negative impact of District fund balances due to their budgeted profit margin of near \$0. The District processed an additional \$6,221.87 in refunds during July. 39% of the refunds were from passes, while 23% were swim lesson related.
- Future Bond Issue - The short-term investment market is very unstable, and the Districts annual debt issue may become more difficult to place. The District will not investigate rates and measure purchaser interest until closer to December. The District will have to complete the annual G.O. Bond sale prior to March 31st, to have the issue repayment included on the 2020 real estate tax bills.
- Property Tax Revenue - The Ogle County Treasurer sent all property tax bills to property owners on May 15th. The due date for the first

installment was July 1st. The second installment will be due on September 11th. The District has not received any indication as to the delayed payments from homeowners/businesses due to the pandemic. The District will most likely see a small reduction in tax receipts directly related to the Covid-19 pandemic.



Figures of Interest

- 51.85% Percentage of 2019 Real Estate Taxes received through July 2020.
- 5.74% Reduction in overall Fund Balances as compared to July of 2019.
- 62.72% Reduction in Interest Earned in 2020 as compared to the same period of 2019 (January to July).
- 57.14% Reduction in Part Time Employees as compared to July one year ago.
- 89.20% Percentage decrease in Athletic Revenue in 2020 as compared to the same period of 2019 (January to July).
- 76.60% Percentage decrease in General Recreation Revenue in 2020 as compared to the same period of 2019 (January to July).
- 53.82% Percentage decrease in Annual & Quarterly Pass Sales in 2020 as compared to the same period of 2019 (January to July).
- 69.45% Percentage of completed capital improvements as a percentage of expense as compared to total allocated funds.
- 80.5 Average Daily Attendance at the Nash Recreation Center during the 4 weeks it has been open to the public.

Respectfully Submitted,

A handwritten signature in black ink that reads "Dan Griffin". The signature is written in a cursive style with a long horizontal stroke at the end.

Dan Griffin,
Finance & Technology Administrator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

August 11, 2020

Events Report



Farm to Table Dinner

This was the third year for this fundraiser for the Youth Scholarship Fund. However, due to COVID-19 we offered a Curbside Pick-Up Dinner instead of the sit-down experience with all the extras. Meal price was reduced to \$30. It worked very nicely and was less work as far as the decorating goes. We had Circle G Farms donate the \$500 they usually spend each year on entertainment, listing them as the event sponsor. There were 9 celebrity chefs (local businesses) who were so generous with their time and donations. Many of them donated all ingredients/food. Even without the silent auction and on-site market, and reduced meal price our profit for the Scholarship Fund is \$3,800. All feedback has been very positive.



Classes with Independent Contractors

July was a busy month with classes and/or DIY kits. We offered Healthy Snack Making with Beth Shenberger, Salsa Verde making with Michelle Carreno of Hectors, Fresh Flower Arranging with Merlin's, Sign Making with Charlotte Bauer of Timber + Tribe and Gnocchi making with Lynn Kaufman of Lynnies' Kitchen.



Farmers Market

After finally getting 5 vendors to commit to having a booth at the market in July we opened the Market on July 7, 2020 at the Bank Drive thru next to Chile Pepper (instead of the original plan to have the market in conjunction with the concerts). We now have 8 vendors and will run the market through August.



Flamingo Bingo

This is the 6th summer for Flamingo Bingo. Due to Covid this year we eliminated the Lemonade portion of the event, have our participants bring their own daubers and we are not providing clip boards to hold cards down in the wind. We waited until July to begin and are running through August 10. Bingo is a great game enjoyed by both young and older adults.



Wiggly Wag & Walk

Plans are underway for the 8th annual Wiggly Wag & Walk event. This year the event will be different as demonstrations will be eliminated to reduce crowds and vendors may not be interested due to Covid. The Hound Hike will happen on September 16 with participants registering ahead of time for one of the staggered start times. This is a fun event for dog lovers!

Respectfully Submitted,

A handwritten signature in cursive script that reads "Debbie Leffelman".

Debbie Leffelman, CPRP
Event Coordinator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

August 5th, 2020

Athletic Coordinator Report



Fall Soccer

New guidelines that were released on July 29th, ended plans for Fall Soccer as no competitive games are allowed. However, we will be offering a Fall Soccer Boot Camp in partnership with the OHS Varsity soccer coaches and team. This 6 week program has participants meeting once or twice a week, dependent on age, to hone their skills and scrimmage. Fall Soccer participants were given the option to enroll in this discounted program with a partial refund, or receive a full refund. Players will receive a shirt and their own ball.



Batting Cage Rentals

Batting Cage rentals are continuing to grow and we will keep offering this service as long as the weather allows.



Summer Athletic Camps

July was a busy month with Tennis Camp, Baseball Camp, Softball Camp and Soccer Camp. Total participation between the camps were 87 kids. Oregon High School Soccer, Baseball and Softball programs all received the proceeds from their camps.



Sand Volleyball Youth League

Our first Youth Sand Volleyball League concluded on Friday July 31st and was a success. We had 4 teams play, and feedback from both the kids and parents was overwhelmingly positive and will look to expand on this next summer with a longer season and a tournament.



Operation Move 2020

Operation Move has continued through the month of July with weekly events of GAGA ball, TORO games and Sona Arch games. Kids register in advance for this free program and are in small groups.



Ice Cream in a Bag

Not athletics, but I was excited to plan and lead an Ice-cream in a Bag free event, made possible by Etnyre sponsorship. The 40 slots for this free event filled up very quickly and was a tasty way to celebrate National Ice Cream Month



Additional Fall Programming

With the new guidelines for Athletics and the postponement of most HS Fall Athletics, we will be offering new fall programs to keep kids active. There will be TORO leagues for 10-14 and 15-18 year olds and a High School 16" Softball League. We will also be offering a condensed Fall Baseball and Softball league in partnership with Byron Park District.

Lesley Sheffield

Lesley
Athletic Coordinator

Sheffield

MEMORANDUM TO THE BOARD OF COMMISSIONERS

August 11, 2020

General Recreation Report



Ongoing Programming

Our new Improv Camp concluded with a performance to family on 7/23. This two-week camp provided a creative, fun and interactive experience for the young actors. All families were very grateful for the hard work put forth by Mrs. Davis and Mrs. Crosby to make it such a unique experience. We came close to a breakeven point on this program.

We concluded our Summer session of both Beginners and Immediate/Agility Dog Training in late July. We had a total of 16 dogs between the two groups and everyone was able to graduate to the next level and were very pleased with the program. These dog training programs have always net profited. This Summer we came out ahead with \$500.

We had another Cin's Treasures ceramic craft pick up kit on 7/23. These craft kits sold out at 15 and we were able to make a small net profit.

We had another successful pack walk with 9 people on July 29 which also net profited. Each new pack walk we are getting new people added to the group which seem to be committed to returning for future programming.

In July we served 1,419 summer meals to the public from Mix Park. That brings our total for the Summer up to 3,405 meals. The program ends on Wednesday, August 12.



Animal Show

We had 3 shows on 7/21 inside the Oregon Coliseum put on by A Zoo to You and sponsored by E.D. Etnyre & Co. Each show allowed for 50 people and maxed out. This was a great opportunity for families to get out of the house and experience an educational and interactive experience.



S.T.E.M Programming

We concluded our new Summer STEM programming sponsored by E.D. Etnyre & Co. with the last three sessions on 7/13, 7/31 and 8/4. These programs consisted of Coding with Legos, Cloud in a Jar Experiment, and an Egg Drop Challenge. All programs held a group of 6-8 children in three time slots day. We received many positive comments from both children and adults alike on the educational and fun activities.



Extended Time & Future Programming

Registration opened on 7/28 and unfortunately, we only had 8 register for AM care and 6 children register for PM care. Therefore, we could not run the program from a financially responsible standpoint. I am currently planning other after school programming options to utilize our ET classroom and resources.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Amanda Zimmermann".

Amanda Zimmermann, MBA, CPRP
Recreation Program Manager