

REGULAR MEETING
OF THE OREGON PARK DISTRICT
BOARD OF COMMISSIONERS
TUESDAY, MARCH 10, 2020, AT 6:00 P.M.
NASH RECREATION CENTER BOARD ROOM,
304 SO. FIFTH STREET, OREGON, ILLINOIS

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) RECOGNITION OF VISITORS
- 4) APPROVAL OF MINUTES
 - A. REGULAR MEETING MINUTES, FEBRUARY 11, 2020
- 5) FINANCIAL
 - A. TREASURER'S REPORT
 - B. CLAIMS PAYABLE AND CHECKS DRAWN
- 6) REPORTS
 - B. FINANCE COMMITTEE - NO REPORT
 - C. PERSONNEL & POLICY COMMITTEE - SCHEDULED FOR MARCH 24
 - D. PARKS & FACILITIES COMMITTEE - NO REPORT
 - E. PROGRAM & SERVICE COMMITTEE - NO REPORT
 - F. PARKS & FACILITY REPORT - INCLUDED IN PACKET
 - G. RECREATION REPORT - INCLUDED IN PACKET
 - H. ADMINISTRATIVE REPORT - INCLUDED PACKET
- 7) UNFINISHED BUSINESS
- 8) NEW BUSINESS
 - A. 2020 REQUEST FOR ENTRY TO THE DISTINGUISHED AGENCY ACCREDITATION PROCESS
 - B. 2020 PARK WEST PAVING IMPROVEMENTS BID AWARD
- 8) COMMISSIONERS COMMENTS
- 9) DIRECTORS COMMENTS
- 10) PRESIDENTS COMMENTS
- 11) ADJOURNMENT

NEXT REGULAR MEETING - APRIL 14, 2020

**Oregon Park District Board of Commissioners
Nash Recreation Center
304 So. Fifth Street
Oregon, Illinois
Regular Meeting Minutes
January 14, 2020**

Steve Pennock, President, called the Regular meeting to order at 6:00 p.m.

PRESENT: Dan Engelkes, Dave Bakener, Mark Tremble, Steve Pennock

ASSENT: Scott Stephens

OTHERS PRESENT: Erin Folk, Executive Director; Dan Griffin, Secretary; Andy Egyed, Supt. of Parks & Facilities; Tina Ketter, Supt. of Recreation; Don Fuller, Treasurer; Kim Krahenbuhl, District Attorney

RECOGNITION OF VISITORS: None

APPROVAL OF MINUTES

Motion by Dan Engelkes seconded by Dave Bakener, the regular meeting minutes of January 14, 2020 be approved as printed. Roll Call: Dan Engelkes, Mark Tremble, Dave Bakener, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

FINANCIAL

Treasurer's Report

Mr. Fuller stated that overall increase in District Fund Balances was due to the receipt of the General Obligation Park Bond.

Motion by Mark Tremble, seconded by Dan Engelkes, the Treasurer's Report be approved. Roll Call: Dan Engelkes, Dave Bakener, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

Claims Payable and Checks Drawn

Motion by Dave Bakener, seconded by Steve Pennock, the Claims Payable be approved as presented. Roll Call: Mark Tremble, Dave Bakener, Dan Engelkes, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

REPORTS

Parks and Facility Report - Included in Board Packets. Mr. Egyed said the District will begin transitioning the old racquetball court to the new TRX room over the next

month. Mr. Tremble asked if the District would have any issue with security in the room. Mrs. Folk said the District would be installing a security camera that the front counter could view throughout the day.

Recreation Report - Included in Board Packets. Mrs. Ketter said the District held the Mother/Son and Daddy/Daughter dances over the last weekend. The District also added a couple of new special needs dances on the Monday following. Mrs. Ketter thanked Mr. Egyed for the help with the maintenance staff, as she felt that Mrs. Leffelman was very stress free during the setup.

Mrs. Ketter said the District received a new Gaga Pit for use within the Gym for use during many different gym activities. The District also posted the aquatics/recreation position and hopes to begin receiving applications soon. The District also met with a playground company, Miracle, about the replacement of the Children's Center playground behind Nash.

Administrative Report - Included in Board Packets. Mr. Griffin stated that District had completed the Districts 2019 audit and hoped to have the final report by the end of the month.

BUSINESS (unfinished)

BUSINESS (new)

Purchase Order Approval - Playground Sona Play Arch

Motion by Dan Engelkes, seconded by Dave Bakener, the Playground Sona Play Arch be approved. Roll Call: Dave Bakener, Dan Engelkes, Mark Tremble, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

Mrs. Folk said the District had viewed the Sona Play Arch at the annual conference the prior month. The salesman gave the District a \$15,000 discount on the item. The District hopes to install the play piece near the concert area at Park West.

Executive Session

Litigation, when an action against, affecting, or on behalf of the particular public body has been filed and is pending in a court of administrative tribunal, or when the public body finds that such an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Open Meetings Act Par. 120/2. c(11).

Motion by Dan Engelkes, seconded by Steve Pennock, the board enter executive session at 6:09 p.m. Roll Call: Dan Engelkes, Mark Tremble, Dave Bakener, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

Return to Regular Session

Motion by Steve Pennock, seconded by Mark Tremble, the board return to regular session at 6:23 p.m. Roll Call: Mark Tremble, Dave Bakener, Dan Engelkes, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

Illinois Department of Natural Resources Grant Submittal

Motion by Dan Engelkes, seconded by Dave Bakener, the Illinois Department of Natural Resources Grant Submittal by Fehr Graham be approved. Roll Call: Dave Bakener, Dan Engelkes, Mark Tremble, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

COMMISSIONERS COMMENTS

Mr. Bakener had no comments.

Mr. Engelkes had no comments.

Mr. Tremble had no comments.

DIRECTOR'S COMMENTS

Mrs. Folk said she would like to thank Mr. Egyed and Mrs. Ketter for the smooth operations between the recreation and maintenance departments. Mrs. Folk also said the Districts renovation to the Gymnasium is also coming in under budget. Mr. Egyed is doing a great job of sharing parks and facilities employees to accomplish the jobs throughout the District.

PRESIDENT'S COMMENTS

Mr. Pennock said the IAPD conference was good this year. Mr. Pennock also congratulated Mrs. Folk on her election as IPRA President.

ADJOURN

Motion by Mark Tremble, seconded by Dan Engelkes, the meeting adjourn at 6:27 p.m. ALL WERE IN FAVOR.

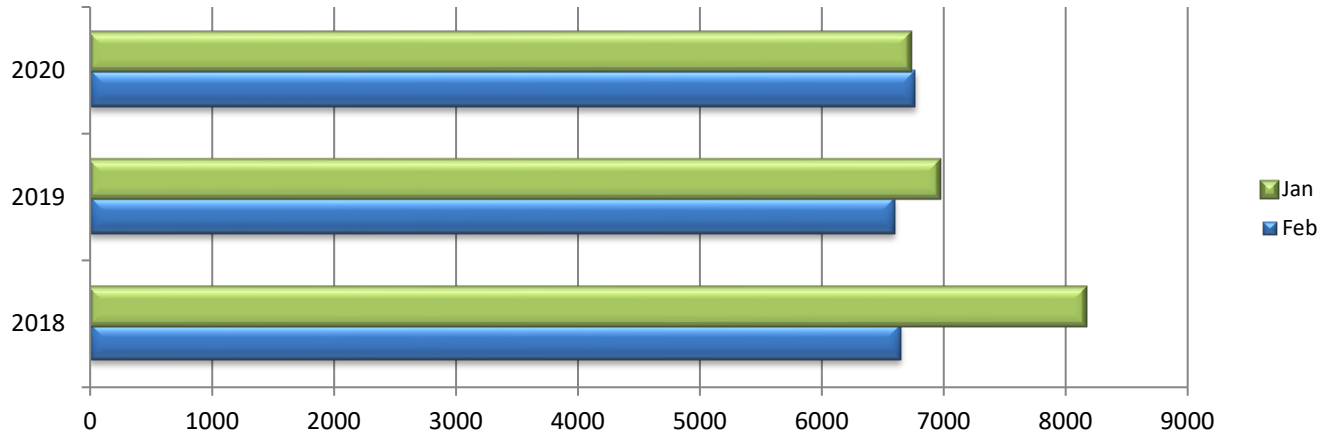
Respectfully Submitted,



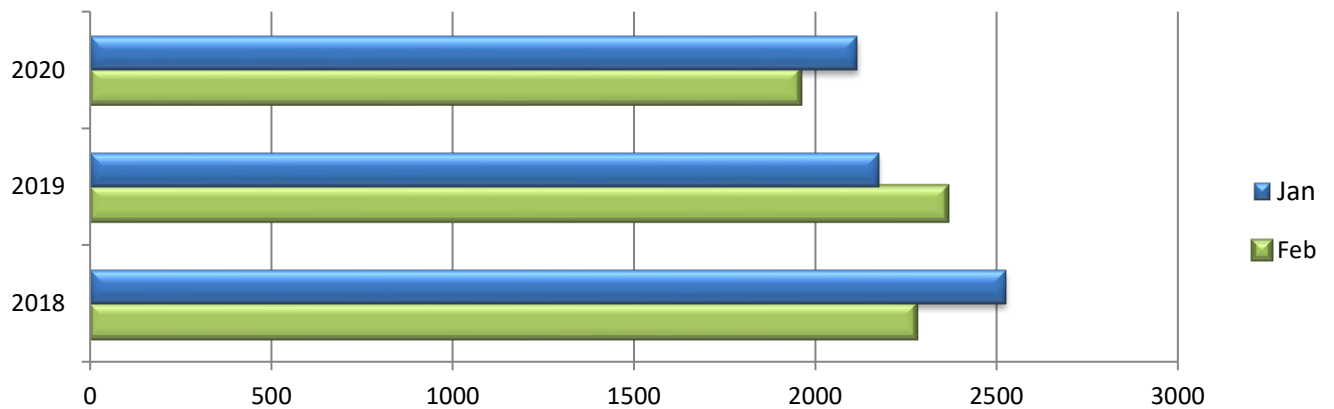
Dan Griffin
Secretary

MEMORANDUM TO THE BOARD OF COMMISSIONERS
 February 2020
 Facility Statistics Report

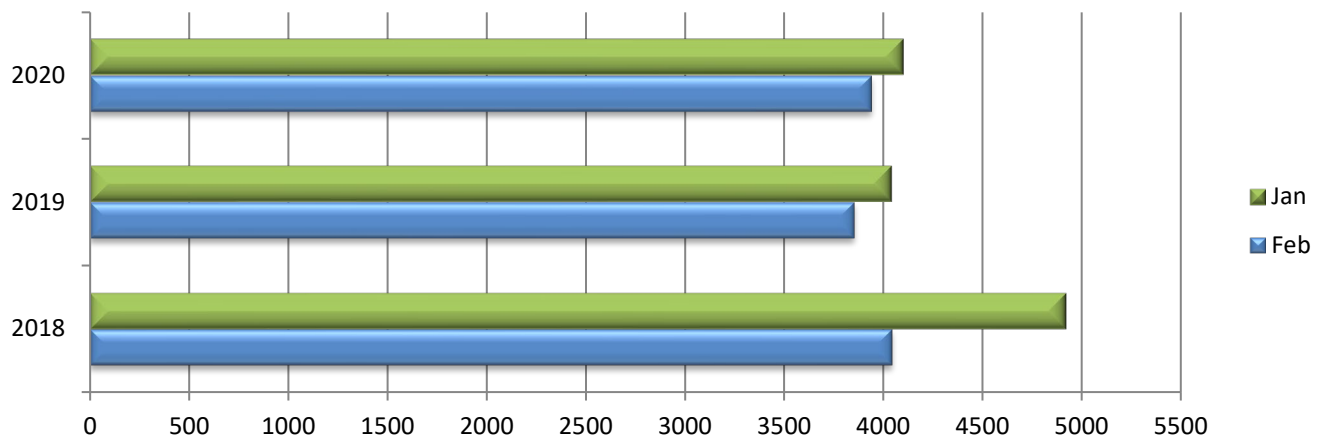
Nash Recreation Center Facility Statistics



Nash Pool Usage Statistics



Nash Fitness Center Statistics



Note: The Nash Recreation Center began closing the facility at 8:00 p.m. on weeknights in May 2019 and closing on Sundays until November.

MEMORANDUM TO THE BOARD OF COMMISSIONERS

March 10, 2020

Parks Report



Maintenance

Parks department has spent the greater part of the past month trimming trees and removing trees that are dead or have damage to them that may cause a liability. They have completed this maintenance at Park West, Mix Park and Lions Park. As time allows they will continue to perform tree maintenance at other parks. We will need be contacting a tree service to have stumps ground and dirt work done and then staff will seed those areas.

Staff has begun mowing the prairies at all parks. Once the areas have been mowed, we will decide which ones to burn. The reason for mowing first is the danger and liability of burning the prairie before it is knocked down. The flames are very high, and this not only is dangerous, but it burns so fast and doesn't burn down to the ground. After mowing is done it burns slow and low to the ground. Also, if you burn while the plant is standing you burn all the prairie seeds which limits germination of the plants for years to come.

We will be having a pre bid meeting at Park West on March 4th for the blacktop and concrete work at the soccer field and Parking lot area. Bid opening will be on March 9th at 10:00am. The planned completion of the project would be May 1st. obviously this will be weather dependent.



Sports

Staff has started to work on soccer and baseball fields. Currently soccer and softball for the school starts mid-March. There is still some snow and snow piles in areas and other areas are too soft to drive on. We are trying to do what we can to start setting up benches, bleachers and goals. We will do our best to get all sports fields playable for games but as we all know this is weather dependent and the frost will also need to out of the ground before any field work can be affective.



General Maintenance

We are still running garbage clean up and restroom maintenance at pit toilets. Staff can't wait for the weather to break and start spring clean-up. Looking forward to construction to resume at Park West.

Respectfully Submitted,


A handwritten signature in black ink that reads 'Andy Egyed'.

Andy Egyed
Superintendent of Parks and Facilities

MEMORANDUM TO THE BOARD OF COMMISSIONERS

March 10, 2020

Nash Facilities Report

 **Nash Facility**

The transition of the Racquetball court into the new TRX/fitness room has been at a stand still as we are waiting for the sound panels, flooring and the fitness equipment to arrive. At the time of my report the sound panels should arrive today. We have just received the flooring and installation will take place on March 5th. We would prefer to install the sound panels before the flooring goes in, so we do not have the lift on the new flooring. The fitness equipment will arrive on the 6th and the TRX equipment will be moved into the new room also. The door will be installed on March 10th, which will be the final piece of the install. If all these pieces come together, we should be able to unveil the room to the board after the March 10th board meeting.

Fyr Fyter Inc. serviced all twenty of our fire extinguishers. Service includes testing, fill and charge. Tamper seals and cylinder gaskets are also checked.

 **Pool**

The Illinois Department of Public Health performed our annual aquatics inspection on January 13th. We passed our inspection without any issues and were granted our license from the IDPH to operate for another year.

The booster pump for the pool had failed and had to be replaced. Halogen Supply Technicians changed the pump and while they had it shut down, they replaced other worn out parts and diaphragms. We also ordered a rebuild kit for the bad pump and repaired it so we now have a spare pump if that should fail again.

 **General**

Again, I would like to thank Bill, Mary and all the part time staff for keeping up with custodial, maintenance and event set-up that go on in the building seven days a week.

Respectfully Submitted,



Andy Egyed
Superintendent of Parks and Facilities

MEMORANDUM TO THE BOARD OF COMMISSIONERS

March 10, 2020

Superintendent of Recreation Report



Participation

The recreation staff continues to impress and was able to achieve an 18% increase in participation during the month of February compared to February 2019. The increase can be attributed to the success of our fitness offerings and Drop in and Play opportunities on Fridays.



Children's Center/Programming

Children's Center registration for the 2020/2021 school year began on February 21st. Registration will remain open, but at this time we have 13 enrolled in the 3 year old program and 14 enrolled in the 4 year old program. The registration numbers reflect the impact the free school program will continue to have on our program. A meeting is scheduled with Jacquie Caposey to discuss the program and possible changes to class structure for the coming school year.

Staff continues to evaluate playground options for the deck behind Nash. The original play structure was installed when the deck was constructed. The elevated surface and lack of accessibility has created difficulty when reviewing installation requirements for new play pieces. We will continue to investigate options and identify an option which best suits the needs of the District and falls within our installation constraints.



Marketing & Sponsorship

We continue to market park district programs through facebook, newspaper articles, advertising and the school newsletter. Programs are continually filled before deadlines and we are hitting a larger market.

Etnyre served as our 'presenting sponsor' in 2019. This partnership resulted in 12 different free programs and more than 2400 participants served. The District looks to partner with Etnyre again in 2020 in an effort to continue offering free program opportunities for our patrons.



Aquatics

Applications are being accepted for the position of Aquatics & Recreation Coordinator. The position has been posted on facebook and the IPRA website and will remain open until filled.

I continue to evaluate the current pool schedule and adjustments are made to reflect need during peak use times. Patrons have been open to the changes and have had to make minimal changes to their routine.

Three new lifeguards were trained and hired during the month of February. Training was conducted by Daniel Welle. We are very fortunate to have a qualified and dedicated employee, like Daniel, who can successfully train our new and existing staff.

Swim lesson registration increased by 16% from February to March. Lessons are held on Tuesdays, Thursdays and Saturdays. Saturdays have become one of our more popular time slots during the month of March. Saturday lessons have always been a struggle, but the success of the program has resulted in an increased interest in Saturdays. This is our 2nd month partnering with Catch the Wave and I continue to receive positive feedback. Most are complimentary of the smaller class sizes and the rate at which students are learning new skills.



Fitness & Wellness

The new fitness room is nearing completion. The room will tentatively open to the public on Wednesday, March 11th. Flooring was installed on Thursday, March 5th, equipment is slated for Friday, March 6th and the remaining days will be used to finish the final details. All Commissioners are invited to view the room immediately following the March board meeting.

A new wellness program will be unveiled to all full-time employees on March 11th. The District has partnered with Elizabeth Priller Consulting to develop a customized wellness program based on motivating and cultivating a healthy lifestyle. The program is not designed to focus on weight loss but geared toward creating a wellness routine that achieves an improvement in overall health. Employees will have the opportunity to participate in monthly wellness challenges, monthly wellness seminars, monthly and quarterly prizes and annual incentives following successful completion. All full-time employees are encouraged to participate but is not mandatory.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Tina L. Ketter".

Tina Ketter
Superintendent of Recreation

MEMORANDUM TO THE BOARD OF COMMISSIONERS

March 10, 2020

Business Administration Report



Financial Review

The February 2020 Treasurers Report is included in the Board Packet. Overall cash balances continue to be healthy and increased over prior years. In summary, the total for all funds was \$2,786,727, of which 26% is from the Park Improvement Fund. The District did complete all budget approved transfers and repayments in February from the Park Improvement Fund in February. Transfers included maintenance transfers to the Corporate and Recreation Fund as well as the annual fund transfer to the Long Term Capital Replacement Fund. The Long Term Capital Replacement Fund was established in April of 2019 with the intention to pledge funds for future capital needs. The District has completed two transfers to the Long Term Capital Replacement thus far.

The District ended February with Funds totaling \$2,343,936 invested with the Illinois Park District Liquid Asset Fund (IPDLAF) and \$442,791 in checking and saving with Stillman Bank. The total interest earned in February totaled \$2,930 (IPDLAF earned \$2,575 and Stillman earned \$354).



Fiscal Year 2019 Audit

The 2019 fiscal year audit concluded in early February and statements issued in early March. The 2019 year audit was only 8 months in length and was combined with the 2018-19 audit for filing with the Illinois Comptroller's Office. There were no unexpected findings and the report will be posted on the Districts website and uploaded to the Electronic Municipal Market Assess (EMMA) website. Total current assets were \$1,703,334 and the Districts overall net position including capital assets was \$10,026,419. Future audits will be completed with a calendar year time frame.



IMRF Year End Status / Misc

As of June 30, 2019, the Milliman Risk Management Firm estimated that the average of the 100 largest public pension systems aggregate funded ratio was estimated to be 73.4%. IMRF ended the 2019 calendar year 91% funded on an actuarial basis. IMRF total assets were 44.7 billion closing the 2019 year and made 19.57% in investment returns for 2019. The District annual contribution rate continues to decline. The 2020 contribution rate for all eligible IMRF employees is 10.88%, down approximately 10.89% from the year prior.

The District will be replacing several security cameras in March as well as installing a new camera in the new TRX room. The TRX room will also have an independent sound system installed. The District is currently in the process of replacing some surveillance cameras that were originally installed in the summer of 2009.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Dan Griffin".

Dan Griffin,
Finance & Technology Administrator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

March 10, 2020

Administrative Services Report



Front Counter/Registration

I would like to welcome Jessica Greer to the Front Counter staff. Jessica began training on February 19 and will be working various day and weekend shifts. With this addition, the Front Counter staff now has five part time employees to provide greater flexibility to the schedule while still maintaining a consistent schedule.

The Front Counter has continued to stay busy with Spring registrations, including Indoor and Spring Soccer, Baseball and Softball, and many different classes being offered. Online registration contributes to 19% of overall District registrations. This is a 1% increase from last month.

Children's Center registration for the 2020-2021 school year began on February 25 and we currently have 25 children enrolled in the program. We also opened Camp Oh-Pea-Dee registration on February 17. The structure of camp has changed from years' past. Instead of a weekly fee, patrons will now pay a daily fee, similar to our Extended Time program, and receive a weekly discount if they register for all five days. Changes to the payment plan were also made. The deposit is now \$100 per child compared to \$250 per child last year, and the automatic payments will be charged to the parent weekly, rather than three big installments each month. The changes made will create consistency between our Extended Time and Camp Oh-Pea-Dee programs, provide parents with a more spread out payment plan, and hopefully increase participation with the daily option. We currently already have 14 children that are registered for multiple weeks of summer camp.



Program Masters

Program Masters were submitted on February 18 from the Recreation Department and I have been busy entering the summer programs and events into the District's Perfect Mind software. A brochure export has been exported from Perfect Mind and will be sent to Stahr Media to begin working on our Summer guide production, which is scheduled to be released to the public on April 20.



Marketing

Bi-monthly eBlasts are still being emailed to our 1,900 subscribers, and they are consistently opened by 18%. These emails target upcoming events for all ages. I have also continued to help Tina Ketter manage the District's Facebook page, which has been going successful, and this past month, I have begun posting on the District's Instagram page as a new marketing platform. The page has not been utilized since 2018 and has already seen an increase in followers from the public with just a few postings. In addition, event signage for summer events will be designed and ordered over the next month.

Respectfully Submitted,

A handwritten signature in black ink that reads "Alyssa Barringer". The signature is written in a cursive, flowing style.

Alyssa Barringer
Administrative Services Coordinator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

March 10, 2020

Events Report



Sock Hop Dances

In February we offered 4 dances. The 6th annual Mother Son Date Night had 110 participants (60 boys). The boys were able to play 7 different themed games to earn "COOL Cash" which they could spend at the Sock Hop Shop. The 9th Annual Daddy Daughter Dance had 138 participants (73 girls). This number was significantly lower than last year, but due in part to a handful of girls that have outgrown the dances and local surrounding communities also offering a Daddy Daughter Dance now. The girls enjoyed the tradition of making a commemorative bracelet. The couples at both dances enjoyed games, music, dancing, refreshments and more. New this year, decorations were left up, moved to ½ the gym and activities were modified so that the Village of Progress could enjoy the Sock Hop. We had two groups come in and enjoy music, dancing, a craft, the photo booth and more. Niki Hunt Photography was at all 4 dances giving parents the opportunity to purchase professional photos to remember the very special evenings. Niki donated her time and photos to the consumers that attended from VOP. Dance expense are combined as many items purchased are used for all dances. Expenses include DJ, decorations, bracelet supplies, goodie bag items, prizes, supplies to make games, food & beverages, etc. Total cost of these expenses was approximately \$1800 (there are still a few outstanding expenses). Revenue for the two dances that required registration was \$3,230 giving us a profit again this year. Even if figuring in the hidden cost of staff coming in on the weekend or evening to help prepare, decorate, etc. we would still have a slight profit. There were 32 volunteers involved between the 4 dances. I am very fortunate to be able to find staff, community members and students to help with big events. See photos.



Farmers Market

New this year, the Market will be on Tuesday evenings in conjunction with the Concerts in the Park. I'm working on the logistics as well as advertising for and contacting previous vendors to see if we can get good participation and consistent vendors.



Other

There were several adult craft/educational classes offered in February. Many hours were also spent programming for the upcoming summer guide. A variety of fun classes will be offered. I am finalizing all entertainment for concerts. Our goal was to add an additional concert/sponsor this year per the public request for more concerts. Unfortunately, Exelon decided not to spend their dollars with us this summer. I'm happy to say that we have added E.D. Etnyre Co. and RE/MAX as new concert sponsors for summer 2020 and we will have 8 Concerts in the Park.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Debbie Leffelman".

Debbie Leffelman
Event Coordinator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

March 10, 2020


Recreation Program Manager Report

 **Extended Time**

ET has been operating efficiently and the student's behavior with the quality and consistent staffing has been great. Both morning and afternoon care are close to filling this marble jars and will get an incentive party once they do. We had two SOF days on 2/14 with 12 children. Along with their planned activities came a trip to Nash to play on the inflatables, wally ball and dodgeball with the public during the pop up and play. We had another SOF day on 2/17 with 8 children that was held at Taft Campus and led by the amazing educators there.

The ET Directors and I sat down on 2/20 to discuss the ongoing CDOS (one on ones) meeting notes from the staff members throughout the past month. The staff are really thriving in their roles! We also had an all staff meeting on 2/27 full of engagement and sharing ideas.

A big thank you to Brent Suter for providing a couple room upgrades including staff coat hooks along with installing our new Chromebook cabinet. The ET children gained access of 10 new Chromebooks to utilize as both an incentive as well as Instructor-led activities.


 **Summer Camp OPD**

The camp schedule has been finalized complete with trip bookings, bus contract, swimming schedule, brown bag concerts, park days, pop up and plays and this year the public library will be coming into camp to lead a program. We have changed the times slightly to accommodate for the minimum wage increase in line with the parent feedback from a survey send out last month. A couple registration procedures were also updated due to Perfect Mind. We are confident this will be a benefit for camp this year due to transparency and accommodating more children through a daily maximum oppose to weekly.

 **Re-occurring programs in February/March**

Our February Drop-in Playtime enrollment was at 47 participants. This is consistent with previous months. The After School Open Gym program in February accommodated 21 children which is slightly higher than past months. Childcare has had 40 children this past month which remains consistent with the month prior.

Dog Walk & Train began on 2/21 with 5 participants. A new session of Beginners Obedience began 3/4 with a full class of 8 participants. A new session of Advanced Obedience began on 3/5 with a full class of 6 participants. This has a smaller class size due to the dogs being off leash for most of the class. A new session of Trick Training will begin on 3/10 with another full class of 8 participants. These dog classes have proven to be successful and patrons are very thankful for the indoor space this Winter.

 **New programs in February/March**

We held our first Pack Walks of the winter on 2/18 at Park West with 10 dogs and again on 3/3 at Fairgrounds Park with another 10 dogs.

We had a day trip to Nicholas Conservatory to see their In Full Bloom exhibit on 2/25 along with an early dinner at Greenfire Restaurant. This trip had 18 participants, and all were very pleased with the experience.

Respectfully Submitted,



Amanda Zimmermann, MBA, CPRP
Recreation Program Manager

MEMORANDUM TO THE BOARD OF COMMISSIONERS

March 4th, 2020

Athletics Report



6th Grade Girls Competitive Basketball

Girls Competitive 6th grade basketball concluded their season on Wednesday, March 4th. An end of season pizza party was held immediately following their last game for players and coaches in Nash. Kristy Eckardt and Nate Girton were our volunteer coaches this year and did a wonderful job with the girls.



Adult Athletics- Co-ed Volleyball League

Our Co-ed Volleyball League is well underway on Thursday evenings, with both returning and new teams. This season will run through April 30th, concluding with a tournament.



Youth Indoor Soccer

Our Indoor Soccer program for kids aged 4-7 kicked off their season on February 15th and will run through March 14th. This year, players received complete uniforms, jerseys, shorts and socks. This proved to be very popular with the parents! Team photos were taken on the 2nd week and will be distributed before the end of the season.



Spring Soccer

Registration for Spring soccer will wrap up on March 10th, with the first games scheduled for April 4th. Bids have been sent for jerseys and registration numbers seem strong. In addition to Byron and Winnebago from last year, we will also be adding some teams from Stillman Valley and Pecatonica this year.



Pop-up and Play

Another very successful Pop-up and Play was held on a no School day on February 14th. We featured Dodgeball on the East gym, and our inflatables on the West Gym. Turnout was fantastic again with approx.60 participants. We are planning a Spring Break Family Fun day on Tuesday March 24th, which will feature planned activities from 9am to 4pm. This will include inflatables, basketball, Gaga ball, dodgeball and an Open Swim. No registration is required and the fee is the daily entry fee or member pass.



Baseball and Softball 2020

The Rock River Baseball and Softball league information has been distributed to participating communities. Byron will be responsible for administering all youth baseball levels and we will be responsible for administering all youth softball levels. In a continuing effort to replace aging equipment, new catchers gear has been ordered for 3 teams complete with new catcher's mitts. I am also working to increase sponsorship of our teams from local businesses to help defer some costs.

Respectfully Submitted,

Lesley Sheffield
Athletics Coordinator