

REGULAR MEETING
OF THE OREGON PARK DISTRICT
BOARD OF COMMISSIONERS
TUESDAY, FEBRUARY 11, 2020, AT 6:00 P.M.
NASH RECREATION CENTER BOARD ROOM,
304 SO. FIFTH STREET, OREGON, ILLINOIS

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) RECOGNITION OF VISITORS
- 4) APPROVAL OF MINUTES
 - A. REGULAR MEETING MINUTES, JANUARY 14, 2020
- 5) FINANCIAL
 - A. TREASURER'S REPORT
 - B. CLAIMS PAYABLE AND CHECKS DRAWN
- 6) REPORTS
 - B. FINANCE COMMITTEE - NO REPORT
 - C. PERSONNEL & POLICY COMMITTEE - NO REPORT
 - D. PARKS & FACILITIES COMMITTEE - NO REPORT
 - E. PROGRAM & SERVICE COMMITTEE - NO REPORT
 - F. PARKS & FACILITY REPORT - INCLUDED IN PACKET
 - G. RECREATION REPORT - INCLUDED IN PACKET
 - H. ADMINISTRATIVE REPORT - INCLUDED PACKET
- 7) UNFINISHED BUSINESS
- 8) NEW BUSINESS
 - A. PURCHASE ORDER APPROVAL - PLAYGROUND SONA PLAY ARCH
 - B. EXECUTIVE SESSION
To discuss litigation, when an action against, affecting, or on behalf of the particular public body has been filed or is pending in a court or administrative tribunal, or when the public body finds that such an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. (5 ILCS 120/2 (c) (11).
 - C. ILLINOIS DEPARTMENT OF NATURAL RESOURCES GRANT SUBMITTAL
- 8) COMMISSIONERS COMMENTS
- 9) DIRECTORS COMMENTS
- 10) PRESIDENTS COMMENTS
- 11) ADJOURNMENT

NEXT REGULAR MEETING - MARCH 10, 2020

**Oregon Park District Board of Commissioners
Nash Recreation Center
304 So. Fifth Street
Oregon, Illinois
Regular Meeting Minutes
January 14, 2020**

Steve Pennock, President, called the Regular meeting to order at 6:00 p.m.

PRESENT: Dan Engelkes, Dave Bakener, Steve Pennock

ASSENT: Mark Tremble, Scott Stephens

OTHERS PRESENT: Erin Folk, Executive Director; Dan Griffin, Secretary Pro Temp; Andy Egyed, Supt. of Parks; Tina Ketter, Supt. of Recreation; Don Fuller, Treasurer; Kim Krahenbuhl, District Attorney

RECOGNITION OF VISITORS: None

APPROVAL OF MINUTES

Motion by Dave Bakener seconded by Dan Engelkes, the regular meeting minutes of December 10, 2019 be approved as printed. Roll Call: Dave Bakener, Dan Engelkes, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

FINANCIAL

Treasurer's Report

Mr. Fuller stated that the District was in good financial shape. Mr. Pennock noted that he liked to see the fund balances greater than \$1 million.

Motion by Dan Engelkes, seconded by Steve Pennock, the Treasurer's Report be approved. Roll Call: Dan Engelkes, Dave Bakener, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

Claims Payable and Checks Drawn

Motion by Dave Bakener, seconded by Dan Engelkes, the Claims Payable be approved as presented. Roll Call: Dave Bakener, Dan Engelkes, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

REPORTS

Parks and Facility Report - Included in Board Packets. Mr. Egyed said the transition to the Nash Facility is going well.

Recreation Report - Included in Board Packets. Mrs. Ketter stated that the Recreation staff did a great job last year as the participation rate continued to climb. The District is looking at holding additional family nights as the last Dodgeball pop up in play went very well. Mrs. Ketter said that the new Catch the Wave swimming lesson program has started well and there are 24 swimmers signed up.

The District has not filled the Aquatics Coordinator position yet and is looking at ways to best utilize a new full-time employee. Also included in the board packet was the fitness center equipment lease including the equipment list. Mr. Bakener asked if the racquetball courts were not used much. Mrs. Ketter said the majority of users and youth wallyball court users use the glass court. The use statistics show that there were only a handful of times that both courts were used simultaneously. The new use of the racquetball court as a TRX style room will add additional fitness elements the District does not currently have. The Prairie Room will be able to again be used as a multi-purpose room as well.

Administrative Report - Included in Board Packets. Mr. Griffin stated that District the District completed the fiscal year in great financial shape. Stillman Bank also gave the District a great interest rate of 1.7% on the 2020 General Obligation Bond which will provide the District with an additional \$10,000 in capital improvement funds.

BUSINESS (unfinished)

BUSINESS (new)

An Ordinance providing for the issue of \$1,415,000 General Obligation Park Bonds, Series 2020, of the Oregon Park District, Ogle County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to Stillman Bancorp N.A., Rockford, Illinois.

Motion by Dan Engelkes, seconded by Dave Bakener, the 2020 General Obligation Bond Ordinance 20-01-14 be approved. Roll Call: Dan Engelkes, Dave Bakener, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

Fitness Center Equipment Lease

Motion by Dan Engelkes, seconded by Dave Bakener, the 3 Year Fitness Center Equipment Lease be approved. Roll Call: Dave

Bakener, Dan Engelkes, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

Mrs. Ketter noted that equipment lease will be for 3 years and pay for replacement fitness equipment. The ellipticals, treadmills and free weights will continue to be replaced. The new racquetball court will have new equipment including a tire flip, motorless treadmill and weighted ropes.

Mr. Pennock asked if the District had a buyer for the old weight equipment. Mrs. Ketter said the District would do a sealed bid to sell the old equipment.

Utility Contract Approval

Motion by Dave Bakener, seconded by Dan Engelkes, Resolution 19-12-10 be approved. Roll Call: Dan Engelkes, Dave Bakener, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

Mrs. Folk said the District two accounts up for renewal, the Nash Rec Center and Maintenance building. The recommendation for the Nash Recreation Center was to sign a 3 year utility contract with Direct Energy that will save the District \$4,577 annually. The recommendation for the District Maintenance Building to sign a 3 year utility contract with Constellation.

Executive Session

Litigation, when an action against, affecting, or on behalf of the particular public body has been filed and is pending in a court of administrative tribunal, or when the public body finds that such an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Open Meetings Act Par. 120/2. c(11).

Motion by Dan Engelkes, seconded by Dave Bakener, the board enter executive session at 6:16 p.m. Roll Call: Dave Bakener, Dan Engelkes, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

Return to Regular Session

Motion by Dan Engelkes, seconded by Dave Bakener, the board return to regular session at 6:26 p.m. Roll Call: Dan Engelkes, Dave Bakener, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

COMMISSIONERS COMMENTS

Mr. Engelkes had no comments.

Mr. Bakener had no comments.

DIRECTOR'S COMMENTS

Mrs. Folk had no comments.

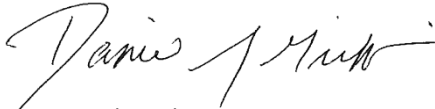
PRESIDENT'S COMMENTS

Mr. Pennock had no comments

ADJOURN

Motion by Dave Bakener, seconded by Dan Engelkes, the meeting adjourn at 6:27 p.m. ALL WERE IN FAVOR.

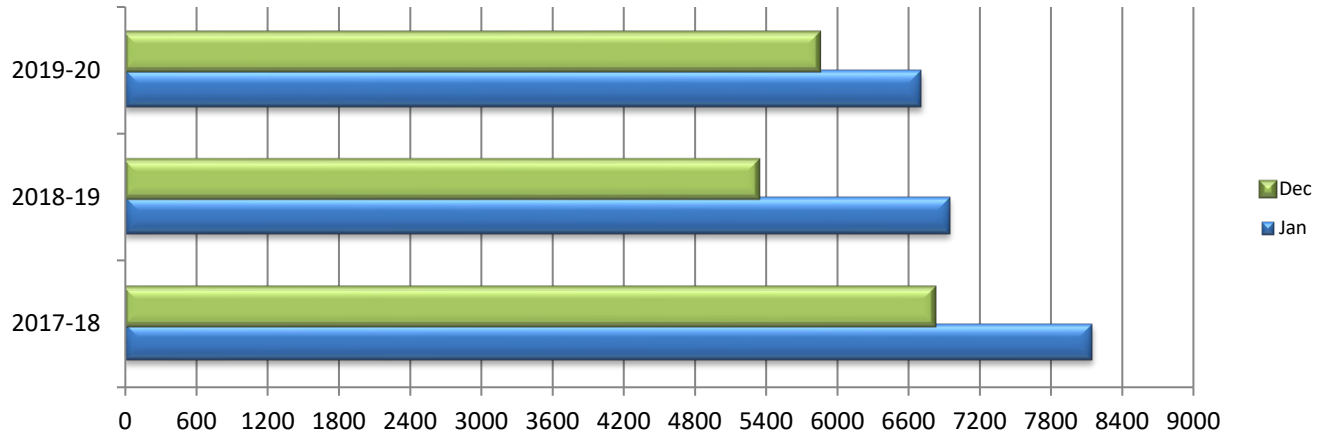
Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Dan Griffin".

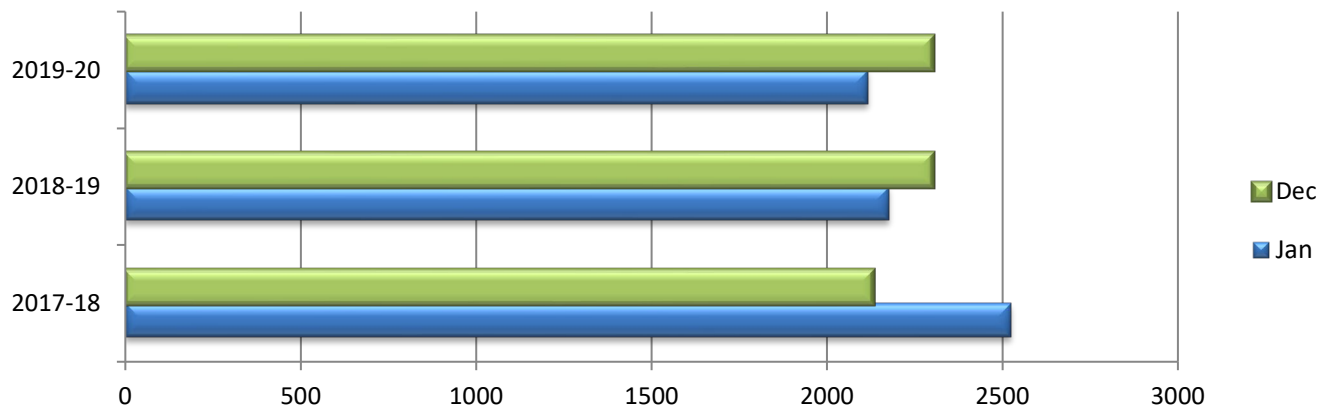
Dan Griffin
Secretary Pro Temp

MEMORANDUM TO THE BOARD OF COMMISSIONERS
 January 2020
 Facility Statistics Report

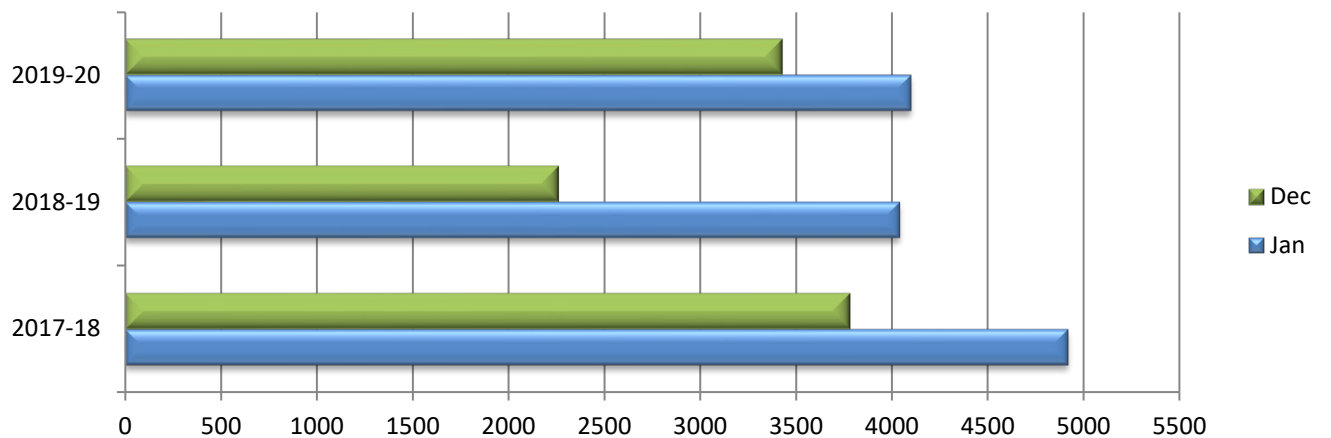
Nash Recreation Center Facility Statistics



Nash Pool Usage Statistics



Nash Fitness Center Statistics



Note: The Nash Recreation Center began closing the facility at 8:00 p.m. on weeknights in May 2019 and closing on Sundays until November.

MEMORANDUM TO THE BOARD OF COMMISSIONERS

February 11, 2020

Parks Report



Maintenance

Maintenance on fleet vehicles and equipment has been completed. All equipment from 2-cycle motors to the truck fleet has been thoroughly gone through. Maintenance included repairs, cleaning, oil and filter changes. Keeping equipment clean and in good condition will make them safe for operation and increases the longevity of all our equipment. The maintenance garage has also been cleaned, organized and any issues were repaired.

Snow and ice removal had kept us busy this past month. Snow removal has gone smooth with no mechanical issues with equipment. We have about a third of our salt supplies yet for the rest of the season. If the weather pattern keeps up, we may need to order more salt to get through this winter season and it would give us a good start to next season. The ice storms we had this year is what eats up a lot of salt.



Projects

We have ordered and received a new set of bleachers that will be used on the large concrete slab on diamond 2. With the construction at park west and the installation of new features we would not be able to tow and move the large bleachers that once were on the concrete slab. These large bleachers were moved to the soccer field and the city borrows them for Memorial Day event. We will now keep this set on the soccer field where it can be moved if needed. The new bleachers will be set up this spring on the slab at diamond 2. Staff has put the framing together and stored it at the storage area at Park West. We will be finishing the rest of the assembly on site this spring, weather permitting.

We again this year participated in the Christmas tree recycle program with the county. Trees were dropped off at the Maintenance garage and FFA students picked them up on January 11th. FFA delivered trees to the Maintenance garage where parks staff mulched 72 trees. All mulch is free to the community just stop by and take what you want.

Staff is now focusing on tree trimming, cutting down Ash trees and dead trees. We will be replacing trees again this year with a species that is better suited to this region, pest and disease resistant.



General Maintenance

We are still running garbage clean up and restroom maintenance at pit toilets. Staff can't wait for the weather to break and start spring clean-up.

Respectfully Submitted,


A handwritten signature in black ink that reads 'Andy Egyed'. The signature is written in a cursive, flowing style.

Andy Egyed
Superintendent of Parks and Facilities

MEMORANDUM TO THE BOARD OF COMMISSIONERS

February 11, 2020

Nash Facilities Report

 **Nash Facility**

We have started to transition the back-racquetball court to a new fitness/ TRX room. We have started by removing the old steel door and wood door jam. This gave us an idea of how big of a door we can install in that area. We are having Dixon Glass Company fabricate and install a custom glass door. This door will be 6 inched taller and 3 ½ inches wider than the previous steel door. Installation should be in three weeks. In the meantime, the room is closed for renovation and is no longer a racquetball court. We have changed out lighting, cleaned light fixtures and caulked the corners of the room from top to bottom. Next will be sound dampening panels which will help to eliminate the echo sound of an empty room. All equipment in the TRX room will be put in this space to include new equipment also. New flooring will be installed that will match the fitness center rubber flooring but will be using a different installer. I'm excited about this room being finished as it will be my first major project at Nash in my capacity.

We have ordered enough sound panels to install on the gym walls as well. We will start working on this as we have time but need to have them installed by April 30th as that is the start date for stripping and resurfacing the gym floor.

Staff has replaced and upgraded the lighting in the snack area. This area is much brighter now and more inviting for patrons to snack or play cards, as I see that is a favorite for some!

 **Fitness Center**

The Alpine runner treadmill and True recumbent bike have been repaired. Technician repaired the runner, which was covered under warranty and staff was able to order parts for the bike and repair in house. Staff has done a great job of diagnosing issues when they arise with equipment and get them operational as soon as possible to decrease down time.

 **General**

Again, I would like to thank Bill, Mary and all the part time staff for keeping up with custodial, maintenance and event set-up that go on in the building seven days a week.

Respectfully Submitted,



Andy Egyed
Superintendent of Parks and Facilities

MEMORANDUM TO THE BOARD OF COMMISSIONERS

February 11, 2020

Superintendent of Recreation Report



Participation

The Recreation staff kicked off January 2020 with a 12% increase in participation. We increased numbers from 760 in 2019 to 851 in 2020. During recreation staff meetings we have discussed a possible decrease due to losing several programs from January 2019, including volunteer appreciation event, girls' basketball (numbers now counted in October) and swimming lessons. This accounted for 211 participants. Staff took this as a challenge and added a Pop Up and Play on Martin Luther King Day as well as several other new additions that kicked off 2020 with a significant increase.



Activity Guide/Recreation Staff

The Recreation Staff is busy completing program masters for summer programming. Guide layout will begin on March 1st with the release of the summer guide in April. Programs are continuing to fill prior to registration deadlines. Marketing initiatives continue to be successful with our programs.



Children's Center/Programming

The Children's Center will hold a prospective student open house on Tuesday, February 18th for parents and students. Mrs. Caposey and Mrs. Teresa will be on-hand to answer questions and give tours. Registration for 2020-21 will kick-off on Tuesday, February 25th. The preschool had a busy week celebrating the letter P. In 2019 we celebrated P week with a pajama party, pizza party and pool party. All three activities were brought back this year. The biggest hit was the pool party and we were excited to have parents and grandparents join us in the pool. The preschool will take a field trip this month to Dr. DeForest's office to learn about dental hygiene. Preschool Cooking and Culinary Kids have both filled prior to deadlines and Ms. Teresa will be introducing a new Junior Chef program at the end of February for ages 10-14.



Fitness

Yoga continues to increase in numbers for our fitness classes and Elizabeth will be adding several new classes in our summer brochure to include outdoor yoga. Our partnership with Elizabeth has allowed our fitness class numbers to hit highs that we haven't seen in many years as well as operating at a profit.

Andy Egyed and I met with Midwest Fitness on February 5 to finalize a layout for the new fitness room (previous back racquetball court). Andy's staff has done a tremendous job prepping the space and floor installation will occur the week of February 24th with equipment to follow soon after. We anticipate the new fitness center equipment and new room will be ready in early March.

I will be speaking at the Chamber Rise & Grind event on Thursday, February 13th to promote our fitness opportunities and discuss the Chamber's "get fit" community initiative. I look forward to partnering with the other fitness entities to promote overall health.



Aquatics

First Friday in the Pool will take a break in February due to the Mother/Son Date night. Events will resume in March with a movie in the pool, The Lion King. Staff will follow up the evening with a 5th/6th grade lock-in from 8-10 p.m. Lock-ins will now be held for 5th/6th grade and 7th/8th grade alternating each month.

Catch the Wave swim lessons kicked off Saturday, February 1. We had 63 patrons sign up for the first 4-week session. I was on hand for Saturday's lessons and all parents and participants seemed pleased. Lessons are very fast paced with the lower numbers and everything is going smoothly. Parents are very appreciative of the ability to make-up classes due to illness, etc. We have already had 4 students sick and they were easily able to schedule a different day to make-up their lesson.

Two new guards have been hired and will complete their training on February 15th as well as a new water aerobics instructor.



Thank you

I would like to thank the board for the opportunity to attend the IAPD/IPRA Conference in January. I attended a variety of sessions from marketing to programming to managerial. All offered something I was able to bring back to implement. I am excited to kick off 2020 and have begun the process to become CPRP certified. Thank you again for the educational opportunities the board supports for the staff.

Respectfully Submitted,

Tina Ketter
Superintendent of Recreation

MEMORANDUM TO THE BOARD OF COMMISSIONERS

February 11, 2020

Business Administration Report



Financial Review

The January 2020 Treasurers Report is included in the Board Packet. Overall cash balances continue to be healthy and increased over prior years. In summary, the total for all funds was \$2,994,673, of which 46% is from the Park Improvement Fund. The District will make all budget approved transfers and repayments in February.

The District received the 2020 General Obligation Bond Proceeds totaling \$1,415,000 on January 30th. The District will repay the temporary transfer from the Corporate Fund in December and make the corresponding investment transfers. The total bond proceeds will be noted entirely in the Stillman Bank Park Improvement account on the Treasurers Report. The current fund balances combined with Program and Facility fees will allow the District to operate until the 2019 tax disbursements begin in June of this year.

The Districts auditors, from Wipfli LLC, were on site during the week of January 27th. The audit for the shortened 8-month fiscal year will be combined with the 2018-19 fiscal year for reporting to the Illinois Comptroller's office. The final audit documents should be completed by the end of February and will be presented to the Board of Commissioners prior to the March regular meeting.



2020 Administrative Goals

The Administrative Department will begin focusing on its goals for 2020 following the successful transition to the new fiscal year. The District will update all administrative and finance calendars to match the new fiscal year as well as update all Long-Term Capital Improvement and Financing Plans. The Admin Department will also produce a new District Wide Annual Report for publication to the community. The report and corresponding web page will provide additional 'transparency' to our community through the use District wide metrics. The Admin Department will also focus on further utilizing the new Recreation Software, Perfect Mind, to be reach our community and simplify online registration and payment options.



2020 IAPD Conference / Misc

I attended the 2020 IAPD/IPRA Conference in Chicago in late January. There were great opportunities to connect with vendors and others within the Park and Recreation field. Thank you to the Board for allowing the continued education of our staff.

All fiscal and calendar year end financial activities have been completed. All W2's and 1099's have been mailed and all electronic files uploaded to the state and federal government.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Dan Griffin".

Dan Griffin,
Finance & Technology Administrator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

February 11, 2020

Administrative Services Report



Registration

Registration for our Winter/Spring Brochure has continued to keep the front counter staff busy. We are also preparing for Summer Camp registration, which will open on February 17, and Children's Center registration, which will open on February 25.

Online registration remains at 18% of District registrations. This past month, we were able to work with Perfect Mind, our recreation software, to allow parents to register for monthly Extended Time, which we did not have available online before. It is a convenient option for parents, and I am hopeful it will increase our online registration participants.



Corporate Memberships

The Oregon School District Corporate Membership drive ended on January 18 with 140 memberships. This is a slight decrease in memberships compared to 158 memberships in 2019 and 147 in 2018, which is directly related to the decrease of family memberships sold and the increase in individual memberships.

The Ogle County Education Co-Op Membership drive also ended on January 18. Seven employees participated in the partnership, resulting in 12 memberships. This was Ogle County Education Co-Op's first year participating.



Silver Sneakers/Renew Active

Silver Sneakers members are at 300. 25 members joined during the month of January. Fifteen members were new to OPD. Many individuals were able to join Silver Sneakers this past month due to changes to their insurance plans for 2020.

Renew Active members are at ten. Six members joined during the month of January. Three members were new to OPD.



IAPD/IPRA Conference

Thank you for allowing me to attend the Soaring to New Heights Conference in Chicago on January 23-26. It was another great year with quality sessions that I look forward to implementing in the office to best serve the District.

Respectfully Submitted,

A handwritten signature in black ink that reads "Alyssa Barringer".

Alyssa Barringer
Administrative Services Coordinator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

February 11, 2020

Events Report



Dances

Final preparation is taking place for the Daddy Daughter Dance and the Mother Son Date Night this weekend, February 7 & 8. New this year we have added two dances on Monday, February 10 for the consumers from the Village of Progress. We are excited to be able to offer a new opportunity for them with very little work on our part since the decorations and supplies from the weekend dances will be used. The theme for the dances this year is Sock Hop. Registration numbers are down a little bit this year compared to years past, but still good. We have 60 boys registered (compared to 75 last year) and 73 girls registered (compared to 105 last year). We are expecting around 40 VOP guests. Watch for more information and photos next month!



Farm to Table Dinner Fundraiser

The Farm to Table Dinner has been a success the last two years and has been our best fundraiser for the Youth Scholarship Fund. Plans are underway for the 2020 Farm to Table Dinner which will be held at Oak Lane on Friday, July 24. It will be very similar to previous years with most of the celebrity chefs returning. I have also picked up a couple new chefs which include Lynn Kaufman and Olivia Gorzny (O's Bakery). We are working on the menu and securing auction items for the event.



Concerts In The Park & Farmers Market

The Concert Series is one of the Park District signature events each summer. Survey results show that they are most popular events and the public would like to see more concerts. I am working on trying to obtain a few new sponsors as we unfortunately lost Exelon as a sponsor this year. New this year, concerts will begin at 6:30 p.m. The Farmers Market will not be held on Saturday's this year on the Courthouse Lawn. We are focusing our energy on trying to pair the Concerts with the Market on Tuesdays and encouraging sponsors to spend less on giveaways in an effort to help support food vendors at the Market. The price of entertainment keeps going up so our hope is that the sponsors will spend a little less on a giveaway and put that money toward the entertainment. Concerts are being booked and should be finalized by the end of February.



IPRA Conference

January 23-25, I attended Chicago's IPRA Conference. CEU credits were earned at 7 different educational sessions. Thank you for this educational, networking and social opportunity.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Debbie Leffelman".

Debbie Leffelman, CPRP
Event Coordinator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

February 5, 2020

Athletics Report



Youth Athletics- Basketball

Our 2nd- 5th grade boys and Girls basketball programs ended their successful season on Saturday February 1st, with seeded games here at Nash. It was a full schedule of 16 games, and we marked the season with donuts or pizza for the Oregon teams. Coaches also received a thank you gift of delicious bread from Jen's Artisan Breads.

On January 10th the Boys youth teams were recognized at the Oregon High School Boys basketball games, and the Girls teams were recognized at the Girls basketball games on January 31st. At these events, the teams were introduced at half time and also scrimmaged in front of the cheering home crowd. All players received a free hotdog at the concession stand and there were also prizes and giveaways.

The 6th Grade Competitive Girls basketball team's season started their games on January 28th, and I am looking forward to seeing them progress under the leadership of Coach Kristy Eckardt and Coach Nate Girton.



Adult Athletics- Co-ed Volleyball League

Our Co-ed Volleyball League dead-lined on Wednesday and we had 7 teams register. A mandatory Captains meeting was held on Thursday February 6th and games will start on Thursday February 13th.



Youth Indoor Soccer

Our Indoor Soccer program for kids aged 4-7 dead-lined at the end of January, with a total of 48 participants. This is an increase from 43 in 2019. Coaches have been secured and uniforms ordered. The season will start on Saturday February 15th and run for 5 weeks.



Pop Up and Play Dodgeball

Another very successful free Pop-up and Play Dodgeball game was held on Martin Luther King Day. With over 80 participants again, these events on no school days are very popular. We are planning another one for Friday Feb. 13th with Dodgeball on the East Gym, and our inflatables on the other side.

Respectfully Submitted,


A handwritten signature in black ink that reads "Lesley Sheffield".

Lesley Sheffield
Athletics Coordinator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

February 11, 2020


Recreation Program Manager Report

 **Extended Time/Camp OPD**

Extended Time has been running smoothly thanks to the amazing staff. I met with Mrs. Virgil on 1/15 to discuss a better way of handling children who show up to ET after school that are not on our list. The new procedure will allow parents to know of the mix up earlier and limit the tasks for the OCUSD front desk personnel. The ET staff held a meeting on 1/23 while we were away at conference. The meeting went well, and I feel so fortunate to have a strong team that will even be willing to meet and discuss agenda items without me. I had a follow up meeting with directors on 2/4 to discuss more about the staff meeting as well as other items. Summer camp planning is in full swing. All trips have been booked and I am working on secure a contract with First Student Transportation along with the Oregon Public library for new programming.

 **Re-occurring programs in January/February**

Our Drop-in Playtime has increased in participation this past month. This could be attributed to the addition of sensory/craft table. We had a total of 52 participates in January. The After School Open Gym program also had a rise in participation with a total of 24 participants in January. Childcare has seen an increase in January enrollment with a total of 56 children in attendance oppose to 39 in December. Tumbling enrollment for February had a total of 20 tumblers. A handful of the dog classes concluded these past couple weeks including the trick class on 2/11, the beginner's class on 2/12, the dog walk & train on 1/31 and the advanced class will conclude on 2/20. A survey will be sent to all dog training participants in the future.

 **New programs in January/February**

Our second seating of the Taft Eagle Brunch on January 26 was a full house with a waitlist, and we had again two eagles show off for us. I conducted a survey to all those who have attended any of these events at Taft for the past two years. The response was overwhelming and all positive! We look forward to continuing these meals in the future and looking into a new idea for the Summer. We began our first ever puppy class on 2/3 to a full class of 8 patrons. Everyone did an amazing job and these programs continue to be a great success. We hosted Camp Serenity on 2/1 with Serenity Home and Hospice. All 16 children had a memorable time and were able to take home books and craft at the end of their busy day.

 **On another note**

I am amid planning program masters for our Summer guide. I am looking forward to assisting with all 3 dances this weekend. Finally, A big thank you for allowing me to attend the annual conference once again. I went to an amazing pre-conference session where I am implementing the material taught everyday now at work. I also went to a handful of great mini sessions throughout Friday and Saturday and have an inspiring list to work from.

Respectfully Submitted,



Amanda Zimmermann, MBA, CPRP
Recreation Program Manager